

CHARM-EU Master's in Global Challenges for Sustainability Required supporting documents for registration

After being admitted and once paid the reservation fee, students must submit the final enrolment documents legally required to access the master's programme before the deadline established. All admissions without the correct documents may incur into a withdrawal process with no refund.

Make sure each document is in the required language (English or any official language of the countries of the universities participating in the programme: Catalan, Spanish, Dutch, Hungarian or French). In case your documents do not meet this requirement, they must be translated into English by a sworn translator (after legalisation if required and certification).

Certified copy of the degree diploma (bachelor's or master's) that provided access to the master's program.

Students with a degree issued in the EU:

1. Digitally certified copies (with validation code or similar): can be issued by your university or the Ministry of Education of the country of your university. Also can be sent directly from your university to charm-euoffice@ub.edu.
2. Paper documents (dully signed and stamped, with letterhead of the university). You can submit the originals to any of the 5 universities of CHARM-EU participating in the Master's to do a certified copy or obtain a certified copy from your university and send the documents by postal mail to:

CHARM-EU, A/A: Míriam Gasol
Balmaes 7, 2nd floor, door A
08007 Barcelona, Spain

Students with a degree issued outside the EU (including UK):

1. Before certifying any copy, the original must be [legalised](#). Read carefully and follow the instructions provided.
2. After legalisation, follow the same procedure as for degrees issued in the EU.

Certified copy of the academic transcript:

All academic transcripts should include the final GPA. If the GPA is not included in the transcript, students should submit an additional statement from the university including the grade point average for the whole degree. Also, the grading system might be required.

Students with a degree issued in the EU:

Valid certifications can be obtained as the ones from the degree diploma. The European Diploma Supplement can also be used as far as it contains the same data as a transcript.

Students with a degree issued outside the EU (including UK):

Before certifying any copy, the original must be legalised.

English language test scores with a LEVEL C1 in all skills:

The certificate must be obtained before enrolment. Check the [accepted certificates here](#). The lack of a C1 English certificate can prevent you from being enrolled.

Exemptions to the C1 certificate:

- Applicants with the Nationality of an English-speaking country and coming from Education Systems of English-speaking countries.
- Applicants with a previous university degree fully delivered in English (Bachelor level minimum).

French students: national service situation certificate (attestation JDC ou JAPD).

For Applicants with a French Licence: certificate with additional 30 ECTS. The course must be finished and awarded before 1st September.

Civil liability insurance certificate:

As a CHARM-EU student you will be fully-registered at all 5 CHARM partner institutions participating in the Master's. The internal regulations of the Université de Montpellier require that students registering at UM must provide an insurance statement of a valid civil liability insurance (assurance responsabilité civile).

Civil liability is the obligation to compensate for damage caused to others. It covers the obligation to repair damage caused to others through fault, carelessness or negligence, or by objects owned, rented or borrowed.

You can take out insurance in your own country provided that this is valid in France/the European Union. The insurance certificate should be in either English or French. Other languages may be acceptable.

Make sure you're not over-insured: before taking out any insurance, check that your comprehensive home or rental insurance (or those of your parents) do not already cover your private life or school/extra-curricular activities. If you are included in your parents' insurance, your name must be noted on the insurance certificate. Alternatively, you can submit a confirmation letter from your insurance, and which states your name, the type of insurance and the insurance period.

The insurance must be valid for the full academic year 2024/25. The insurance certificate presented must be valid on the date of registration and include your full name. The certificate must be marked "personal liability".

A professional liability policy does not correspond to the requirements, the insurance must cover your private life. Similarly, a membership form or a payment slip do not constitute proof of insurance: these 2 documents are not acceptable.

Bachelor's degree and transcript simple copy:

In case you have accessed the Master's with a different degree than a bachelor's, we need a simple scan of your bachelor's parchment and transcript in our files.